

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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March 19, 2013

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Eric Chappell, Attorney Re: Riverside Mobile Home Park: Leak Relief

3. CORRESPONDENCE

A. Letter Dated 03/01/13 from Gregory Sheridan Re: Late Fee Relief

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of February 19, 2013

B. Approve Administrative Executive Session Meeting Minutes of February 19, 2013

C. Approve Administrative Executive Session Meeting Minutes of January 15, 2013

D. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

5. UNFINISHED BUSINESS

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Budget to Actual

C. Approve Transfer of Funds from BankNewport to Citizens Bank

**D. Approve the Electronic Payment for 2002 Bond Principal and Interest for the Amount of
\$182,299.38**

E. Administrative Board Election 2013:

1) Positions: Treasurer and Moderator

**2) Schedule: Nomination Papers Available April 8th; Due May 9th;
Election June 12, 2013**

F. Schedule Budget Workshop Week of April 8, 2013

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Assets

E. Legislation – Update

F. AMI Project

1) Update

2) MIU Refusals

CONTINUED

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REPORT FROM GENERAL MANAGER - Continued

G. Newport Water Department WTPs Project – Update

H. RI-DOT Project Update – West Main Road

I. RI-DOT Project Update – Bristol Ferry Road

J. Health Insurance Coverage for Employees on Medical Leave

K. New Water System Operator

L. RICWFA Bond – Union Street PS – Bond Counsel

M. Opt-out Medical Contract Modification for Project Engineer

N. Receive Bids for Comprehensive Leak Detection and Award Contract

O. Receive Bids for Large Water Meters and Award Contract

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (1), (2)

A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

1) Worker's Compensation: Suitable Alternative Employment

2) Department of Labor and Training: Notice of Referee Hearing – Appeal of Director's Denial of Benefits Under RI Employment Security Act

B. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – PUC Docket #4243 – Multi Year Plan

2) Newport Water Department – PUC Docket #4355 – Application to Change Rates

3) Newport Water Department Contract Negotiations

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of

Minutes

11. ADJOURNMENT

Posted – 03/15/13

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.